

Allen Christian School
114-32 Floyd H. Flake Boulevard
Jamaica, New York 11434
718-657-2500

Summer Program 2024

Grades Pre-K 3 through 3rd Grade
July 1st through August 9th



REGISTRATION BEGINS MONDAY, APRIL 1, 2024

Allen Christian School

Summer Program 2024 Pre-K 3 through 3rd Grade

General Information:

The Allen Christian School offers a summer program packed with educational and fun activities. Our goal is to provide a safe, comfortable and friendly environment while educating and encouraging our children to expand their personal and social development. The program is open to students in Pre-K 3 through the 3rd grade. The Allen Christian School is prohibited from discriminating on the basis of race, color, sex, age, disability and national or ethnic origin.

The summer program will be six (6) weeks long from Monday, July 1, 2024 through Friday, August 9, 2024. The hours of the program are 7:00 AM to 6:00 PM daily.

Classroom Size is limited to 12-15 children.

The summer program will offer: Phonics, Reading, Math, Christian Education and Penmanship. Take-home packets will be given for emergency closing. Each classroom is equipped with Smartboard Technology!

Extra-Curricular Activities:

Some activities from prior years have been eliminated from the program **to reduce exposure to other people**. There will be **no bus trips due to high transportation costs**.

There will be arts and crafts, creative movement and music appreciation in our rooms and/or our spacious outdoor play area.

Meals:

An early morning snack, lunch, and an afternoon snack are **all included** in the program fee.

Clothing:

Wear comfortable play clothing with sneakers or enclosed shoes.
Students are not allowed to wear cros.

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Summer Program 2024

Tuition:

Session One: July 1st – July 19th

Session Two: July 22nd – August 9th

Pre-K 3, Pre-K 4 and Kindergarten: \$685.00 per child – per 3-week summer session

Grades 1-3: \$724.00 per child – per 3-week summer session

Less than 3 weeks: Pro-rated at \$250.00 per week, **payable up front**, if space is available.

Registration:

Registration and all payments for the summer program may be made in the Allen Christian School Business Office from **7:00 AM to 12:00 PM Monday through Thursday**. Any questions, please contact **Cheryl DePass @ 718-657-2500 Ext. 3300**.

A non-refundable deposit of \$250.00 must accompany each application to reserve a seat. This deposit will be applied to the tuition cost.

Requirements :

All students must be toilet trained. No pull-ups are permitted.

Parents of students who are not currently enrolled in Allen Christian School must submit a copy of the child's birth certificate, a current medical form, and be interviewed by the Director or staff member.

Wearing a face covering is optional.

Please keep your child home if they are not feeling well. Please notify school administration of all illnesses (including COVID 19 symptoms, RSV, stomach viruses) and in close contact of such viruses).

Tuition must be paid in full by the first day of student's attendance.

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Requirements (continued):

Student Supplies: One (1) black and white composition notebook, pencils, scissors, box of crayons, coloring book, complete change of clothing, and two (2) small sheets. The teacher may suggest additional supplies.

Lunch and snacks: Lunch and snacks are provided; however, students may bring their own snacks. ****The school is a nut-free safe zone.**

Student Arrival & Dismissal:

All students are to be in school by 8:00 AM daily.

Even though **students cannot come to school after 9:00 AM**, PLEASE ADHERE TO THE 8:00 arrival time. Lessons begin at 8:00 AM. If a student is absent, please contact the child's teacher for any class assignments.

If the student is picked up and **signed out any time before dismissal**, the child may not return to the summer school for that day.

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Summer Program Contract 2024 – Pre-K 3 through 3rd Grade

Please read carefully and sign below. The signing of this contract constitutes understanding and agreement with the following terms.

1. Payment for the summer sessions must be made in full before the first day of each summer session.
2. The summer program operating budget is based on the number of students registered. Therefore, do not register your child unless you are sure this is the program you wish to enroll your child in.

There will be no refunds given for any reason (sickness – including COVID 19, vacation, behavior dismissal, etc.).

3. Acknowledging the uncertain path of the current COVID-19 situation, Allen Christian School stands by its yearly summer **“no refund policy.”** We cannot guarantee that the school will be COVID 19 free, however we assure you we will be prepared to respond quickly and effectively to all health issues to keep staff and children safe.
4. **Students are to be in summer school by 8:00 AM daily. An early morning snack is served at 8:30 AM. Students cannot come to school after 9:00 AM. If student is absent, please contact the child’s teacher for any class assignments. If the student is picked up and signed out any time before dismissal, the child may not return to school for that day.**
5. Students must be picked up by 6:00 PM every day. If a student is not picked up by 6:00 PM, the parent will be charged \$1.00 for every minute late – beginning 6:01 PM. This fee is payable to the teacher in cash at time of pickup or the next day.
6. **A daily health check is required for entry into the school.** It is not required to wear a face covering.
7. We must insist on safe and proper conduct from every student! Our primary concern is for every student in the program.
8. This contract must be submitted with payment prior to your child starting the summer program.

I have read, and I’m aware of the conditions of this contract. By signing below, I agree to the conditions stated within.

Parent/Guardian Signature

Date

Student Name: _____ **Class:** _____

Allen Christian School
Summer Program Registration Form 2024

Student's Name: _____ **Current Grade** _____
Start Date: _____

Student lives with: __Mother __Father __Both Parents _____
Other

Date of Birth: ____/____/____ ____Male ____Female

Mother's Name/Guardian: _____

Home Address _____ City _____ N.Y.

Zip Code _____

Home # _____ Cell # _____

Business # _____

Father's Name/Guardian: _____

Home Address _____ City _____ N.Y.

Zip Code _____

Home # _____ Cell # _____

Business # _____

Emergency Contacts

Name: _____ Relationship _____

Home # _____ Cell # _____

Name: _____ Relationship _____

Home # _____ Cell # _____

Can your child engage in a physical education or an athletic program? _____

If no, explain: _____

Special Health or Dietary Needs/Restrictions:

Daily Pick Up Persons:

Name: _____ **Relationship** _____

Home# _____ Cell# _____

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Daily Pick Up Persons:

Name: _____ Relationship _____

Home # _____ Cell # _____

Name: _____ Relationship _____

Home # _____ Cell # _____

Name: _____ Relationship _____

Home # _____ Cell # _____

Allen Christian School
Summer Program Financial Contract 2024
Pre-K 3 through 3rd Grade

Current _____ New _____ Current School _____

Student's Name: _____ Class: _____

Sibling's Name: _____ Class: _____

Pre-K 3, 4, & K Students: \$685.00 per child – Per 3-week Summer Session

Grades 1-3: \$724.00 per child – Per 3-week Summer Session

Student's Starting Date: _____ 2024

- ___ Session One July 1st - July 19th
- ___ Session Two July 22nd - August 9th
- ___ Both Sessions July 1st - August 9th
- ___ Weekly Rate Check below the week(s) attending

1st Session

2nd Session

___ 7/1 ___ 7/8 ___ 7/15 ___ 7/22 ___ 7/29 ___ 8/5

Parent Signature: _____

Date: _____

This area is for administration use only.

Total Amount of Account \$ _____ Amount Paid \$ _____

Remaining Balance \$ _____ Date: _____

Date: _____	Payment: \$ _____	
Date: _____	Payment: \$ _____	
Date: _____	Payment: \$ _____	
Date: _____	Payment: \$ _____	
Date: _____	Payment: \$ _____	Date: _____
Date: _____	Payment: \$ _____	Paid in Full _____